

Museum of the Cape Fear Historical Complex

Volunteer and Internship Application

(Please print clearly)

Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ - \_\_\_\_\_

(MONTH) (DAY)

Address: \_\_\_\_\_

\_\_\_\_\_

(CITY) (STATE) (ZIP CODE)

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email (Required): \_\_\_\_\_

Preferred Method of Contact (Home, Cell, Email): \_\_\_\_\_

Please complete if between the ages of 14 & 17:

School: \_\_\_\_\_ Grade: \_\_\_\_\_ Year of Birth: \_\_\_\_\_

Name parent/guardian: \_\_\_\_\_ Phone: \_\_\_\_\_

Tell us about your work & volunteer experiences, interests, & special skills:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tell us why you want to volunteer at the Historical Complex: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Volunteer Availability (circle all that apply)

**\*ANY DAY - MON - TUES - WED - THUR - FRI - SAT - SUN \*SPECIAL EVENTS ONLY**

What types of volunteer work are you interested in doing? (Check all that apply)

☐ Reception Desk (10-1 or 1-4 shifts Tues-Fri) ☐ 1897 Poe House Tour Guide

☐ Museum Tour Guide (school and other groups) ☐ Special Events

☐ Gardening/Yard Work ☐ Living History

☐ Clerical (Organizing Files, Library, Archives) ☐ Collections Assistant (experience required)

☐ Poe House Cook (1902 Wood Stove) ☐ Other (Please Explain Below)

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Internship Applicants Only: (Internships available for high school, undergrad, grad students)

School: \_\_\_\_\_ Grade/Year: \_\_\_\_\_

Major or Intended Course of Study: \_\_\_\_\_

School Credit: ☐ YES ☐ NO (If yes, please attach information regarding the internship specific requirements, supervising professor contact, etc.)

Proposed Project or Special Interest: \_\_\_\_\_

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**Emergency Contact Information:**

Name \_\_\_\_\_ Best Contact # \_\_\_\_\_

Please submit completed applications to Victoria Peck at [victoria.peck@ncdcr.gov](mailto:victoria.peck@ncdcr.gov) or submit to the front desk in the Museum directed to Victoria Peck. You will be contacted to schedule an interview and training session.

**Thank you for your interest in volunteering!**